



COURSE TITLE

TYPES OF SHIPPING DOCUMENTS – UNDERSTANDING & COMPREHENDING

COURSE OBJECTIVES

On completion of the course you will have developed a good foundational understanding and comprehending of various types trade shipping documents related to trade finance, documentary credit, collections items and how the firms does or SMEs operate their documentation in global cross border commercial activities related to export and import. This course also prepares you to develop excellent skills in familiarising the basic shipping documentation. You will learn to identify the risks involved and how to mitigate those risks of the documents as well the regulations. You will be provided some cases studies and expose you to interactive activities that provide you excellent knowledge. Further this course will assist you to acquire knowledge, specifically showcasing the logic and ease of shipping documentation under various circumstances.

LEARNING OUTCOMES

After the program, participants will be able to:

- Familiarise and understand various types of shipping documents in the international and global business activities.
- The purpose of using the documents and the impact on their business activities domestically and internationally.
- Able to identify basic risk and mitigate those risks and as well the regulations and rules related to those documentation.

EXCELLENT TRADE CONSULTANCY

(IP0506453-A)

TARGET AUDIENCE

Practitioners who engaged in Financial Institutions or Banks, Corporates Firms, Manufacturing, Export, Import, Shipping, Trade Finance, Credit, SMEs with an interest in domestic and global business activities.

LEARNING METHODOLOGY

Online, seminar, class participation and interaction, printed materials, face to face lecture case studies and activities.

COURSE OUTLINE

DAY 1	CONTENTS COVERAGE
	<ul style="list-style-type: none">• The Basic of Shipping Documents
	<ul style="list-style-type: none">• Purpose of Documentations in Shipping
	<ul style="list-style-type: none">• Documentations At Various Stages
	<ul style="list-style-type: none">• Check List in Documentations
	<ul style="list-style-type: none">• Types of Shipping Documentations
	<ul style="list-style-type: none">• Issuers of Shipping Documents
	<ul style="list-style-type: none">• Rules & Regulators of Shipping Documents
	<ul style="list-style-type: none">• Manual vs Digital Documentations
	<ul style="list-style-type: none">• Case Study & Class Activities
DAY 2	CONTENTS COVERAGE
	<ul style="list-style-type: none">• Shipping Documents vs UCP600
	<ul style="list-style-type: none">• Trade Terms and Incoterms 2010
	<ul style="list-style-type: none">• Basic Documentations for Import & Export
	<ul style="list-style-type: none">• Risk and Red Flags in Your Shipping Documents
	<ul style="list-style-type: none">• Shipping Documentations Players and Parties Involved
	<ul style="list-style-type: none">• Handling Discrepancies in Shipping Documentations
	<ul style="list-style-type: none">• Time Frame and Meeting SLA Execution
	<ul style="list-style-type: none">• Documentation and Supply Chain
	<ul style="list-style-type: none">• Case Study & Class Activities